

**ROLE TITLE:** Children's Activity Assistant Volunteer

**LOCATION(S):**

- Newcastle: CICC ST5 5NT
- Staffordshire Moorlands: Bradnop Village Hall, ST13 7ND
- Tamworth: St Peters Church B77 2HH
- Burton: Queens street Community Centre DE14 3LW
- Cannock: Cheslyn Hey Community Hall WS6 7ED
- Lichfield: Whittington Village Hall WS14 9LR
- Stafford: Brocton Village Hall

**AGE LIMIT:** 18+

**SCHEDULE:** Weekends & school holidays (Newcastle Under Lyme or Congleton)

**ROLE DESCRIPTION:**

**Are you a creative, friendly, open-minded person who wants to gain experience working with Children? Caudwell Children are looking for volunteers to help with our Short Break Activity Sessions!**

Our Short Break Activity Sessions enable disabled children aged 8 to 18 to access fun, inspirational and challenging leisure activities that build life skills and promote independence whilst providing carers with vital short break respite.

With our support, disabled children and young people get to explore their interests, talents and develop vital life skills. Short break activities build future hopes and aspirations and provide children with the confidence to achieve their full potential.

**Roles and Responsibilities:**

- Assist Caudwell Children staff member(s) in running the short break activity sessions
- Help to ensure all children are safe during the activity sessions
- Support staff members with planned activities
- Participate in setting up an activity and helping with the set down
- Communicate and work with the children to ensure they have fun

**PERSON SPECIFICATION:**

**Essential Criteria:**

- Friendly and approachable personality
- Punctual and reliable
- Experience of working/ volunteering with children
- Creative personality

**Desirable Criteria:**

- Experience of working/ volunteering with children with an additional need
- Experience of working/ volunteering in a charity/ third sector
- Experience of education or an educational setting

*This role takes place on weekends only. We suggest a minimum commitment of 6 months for this role – full training and support will be provided.*