



Are you interested in helping a charity fundraising team with Grants and Bid writing to support disabled children? Do you want to gain administration and research experience?

Caudwell Children are looking for volunteers to help within our Income Generation Grants team!

The Grants department aim to grow the charities income and secure funding in order to drive forward services we provide to families of disabled children. The team aims to diversify the income portfolio of the charity, to win funding and grants available from trusts and foundations, and to develop new business.

Volunteer Responsibilities include:

- General administration duties to support Grants function
- Researching trusts and foundations
- Inputting data into relevant spreadsheets and/ or client-based systems
- Contacting trusts and foundations in regards to existing applications

This role takes place on weekdays only between 9 till 5. We suggest a time commitment of 4 hours a week for this role – training and support will be provided.

Takes place at the Caudwell Children on Keele University campus. (Remote opportunities available).

To find out more, please Email volunteer@caudwellchildren.com or visit <https://www.caudwellchildren.com/get-involved/volunteer/>